

1. Search Property

You can click into a house and view brochure, video and data room with relevant documentation



The screenshot shows a dark blue search interface. At the top left, there is a tab labeled "New Homes". Below it, the heading "Search Homes" is displayed. A search input field contains the text "Sli na manach". Below the input field are four filter buttons: "SELECT COUNTY" (highlighted in pink), "SELECT AREA", "PRICE", and "BEDS", each with a downward arrow. To the right of these filters is a blue search button with a magnifying glass icon. At the bottom right of the search bar area, there is a link for "ADVANCED SEARCH" with a downward arrow.

2. Registration

The registration process is simple. We just need some basic details. Upon registration you will receive an email to confirm your account.

Please ensure the information provided at registration is correct and accurate. If successful, this information will form part of the Contract.



Register

Register as

Full Name

Email Address

Phone Number

Address Line 1

Address Line 2

County

Password

Re-enter Password

I agree to the Terms and Conditions. Your details will be used in accordance with our Privacy Policy.

I'm not a robot



reCAPTCHA
Privacy - Terms

REGISTER

3. Upload Documents

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Once registered, you can log into your Property Links account, go to 'My Property Links' and upload required documents.

- Proof of ID
- Proof of Address
- Proof of Funds

You cannot book a property until you have been approved by the agent.

There is an '**upload/view**' documents icon at the bottom of this page that brings you to 'your documents' page where there is a simple process to upload the necessary files.

Tel No:

Change Password:

Leave blank to keep current password

Confirm Password

[UPDATE ACCOUNT](#)

[UPLOAD/VIEW DOCUMENTS](#)

Next, you will be brought to the following page

Upload Documents

To use Property Links to full advantage you will need to upload the relevant documentation.

Documents required include: proof of identity, proof of address and proof of funds.

Proof of Identity

Example: Driver's license or passport

No Proof of Identity Documents Yet

UPLOAD PROOF OF IDENTITY

Proof of Address

Example: Utility Bill (must be dated within the last 3 months)

No Proof of Address Documents Yet

UPLOAD PROOF OF ADDRESS

Proof of Funds

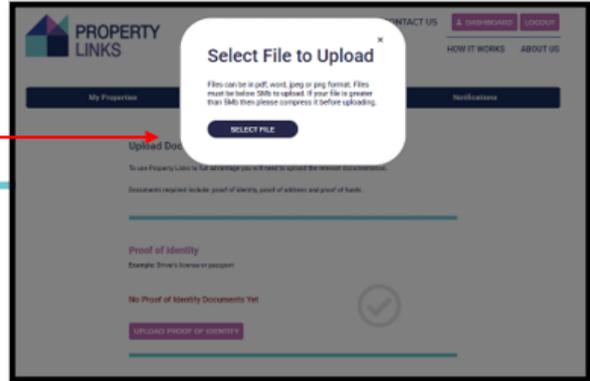
Example: mortgage approval in principal letter or bank statement.

Please upload a document for each source of funding. This included proof of mortgage deposit.

No Proof of Funds Documents Yet

UPLOAD PROOF OF IDENTITY

FINISH



Once you have successfully uploaded your documents, a green tick will appear beside each item (as seen below) and you will now be able to submit a request to book a property (subject to the agent approving your request i.e. they will validate your documents).

My Properties	My Property Links	Notifications
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Upload Documents

To use Property Links to full advantage you will need to upload the relevant documentation.

Documents required include: proof of identity, proof of address and proof of funds.

Proof of Identity

Example: Driver's license or passport



Proot_of_ID.docx

Remove document

UPLOAD ANOTHER

Proof of Address

Example: Utility Bill (must be dated within the last 3 months)



Proot_of_Address.docx

Remove document

UPLOAD ANOTHER

Proof of Funds

Example: mortgage approval in principal letter or bank statement.

Please upload a document for each source of funding. This included proof of mortgage deposit.



Proof_of_Funds.docx

Remove document

4. Booking your property

Now it is time to book your property of choice

Go back into the Development 'Castle Rock, Castleconnell'

Click 'Request to buy' (you can only do this when you have your relevant documents uploaded)

The agent will receive a request for approval and once approved by the agent you will receive an email informing you that you are approved. (If disapproved, the agent will give a reason).

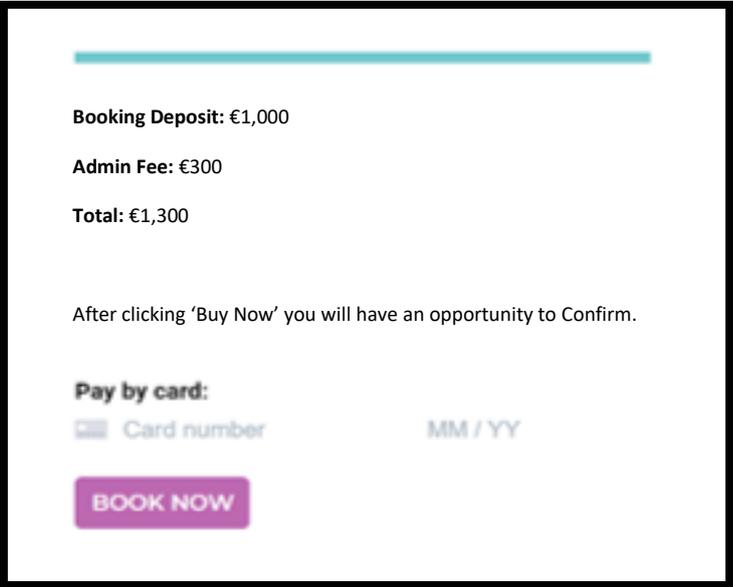
Now you can go to your property of choice and click '**buy now**'

A booking window will open with the following details

Booking deposit €1,000

Booking admin fee €300 (this is non-refundable)

Total payment: €1,300.



The screenshot shows a booking confirmation window with a teal header bar. Below the header, the following details are listed:

- Booking Deposit: €1,000
- Admin Fee: €300
- Total: €1,300

Below the details, there is a line of text: "After clicking 'Buy Now' you will have an opportunity to Confirm."

Underneath, there is a section titled "Pay by card:" with two input fields: "Card number" and "MM / YY". At the bottom of this section is a purple button labeled "BOOK NOW".

Simply enter your card details and click **book now** and **confirm**.

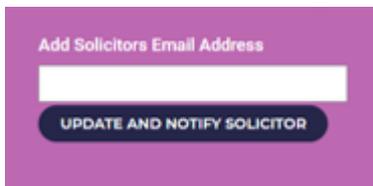
You will receive an email informing you of your booking / property details.

From the date of booking, you will have 24 hours to pay the remaining €9,000 deposit. You will receive instruction on how to make this payment which will be required via Electronic Fund Transfer (EFT).

5. Sale Agreed

The property you have booked will now appear as Sale Agreed (Subject to contract/ contract denied)

In your dashboard, go into the property that you have booked and add your solicitor.



Once contracts are uploaded to the data room, all parties will be notified (including you and your solicitor).

NOTE: Contracts must be signed and returned within 28 days. If not signed within 28 days, the property will be returned to the market (your deposit will be refunded).